KOPKOP COLLEGE

STUDENT ASSESSMENT APPRAISAL GUIDELINE

1.0 Introduction

Kopkop College school motto says it all; `**Nisi Nihil Melius**` when translated in English means `strive to do better`. The college manages its academic programs in line with the college Policies in consultation with NDOE. Raising the standard of education is the key forward to challenge students' level of ability to knowing their potentials. The new approach will support the college motto to standardize assessment to a new level in both primary and secondary schools.

This is the standard 'Student Assessment Appraisal Guideline'. The standard Grading and Range of Scores will be used progressively each term and semester. The Grade Point Average (GPA) will be determined at the end of the year, and this establishes every individual student's progress to the next grade level.

2.0 Assessment

At Kopkop College our Teaching and Learning are compiled into Units of Work for a length of time ranging from 1 (minimum) to 3 (maximum) weeks. Assessment is planned alongside teaching. The purpose of assessment is to grade each individual student and to improve learning. Each school has a maximum score to collect each term. This score is then graded according to the level of achievement that is shown on individual student's report cards at the end of each term (refer to table 1).

Table 1: School and total score to be collected per term per child.

School	Methods used	No of assessment per term	Total raw score per term	Accumulative assessment score per semester	Yearly Accumulative assessment score
ECCE	Conferencing, Tests, Assignments	4 assessments: • 2 x tests • 2 x assignments	25 50	50 100	100 200
Junior	Conferencing, Tests, Assignments, Projects	4 assessments: • 2 x tests • 2 x assignments	100	200	400
Middle	Tests, Assignments, Projects, Experiments & Excursions	4-5 assessments: • 2 x tests • 3 x assignments / projects	100	200	400
Senior	Tests, Assignments, Projects, Experiments & Excursions	5-6 Assessments: • 3 x tests • 3 x assignments / projects / practical tasks	100	200	400
Lower Secondary	Tests, Assignments, Projects, Excursions, Quizzes, Practicals	5-6 assessments: • 3 x test • 2 x assignments / projects / practical tasks • 1 x excursion	100	200	400

Upper Secondary	Tests, Assignments, Projects, Excursions, Quizzes, Practicals	5-6 assessments: • 3 x tests • 2 x assignments /projects / practical tasks • 1 x excursion	100	200	400

Table 2: Standard Grading System for Kopkop College

GRADING	E	D-	D	D+	C-	C	C+	B-	B	B+	A-	A	A+
RANGE (%) /50	0-10	11-14	15-17	18-20	21-24	25-27	28-30	31-34	35-37	38-40	41-44	45-47	48-50
RANGE (%) /100	0-39	40-44	45-49	50-54	55-59	60--64	65-69	70-74	75-79	80-84	85-89	90-94	95-100
RANGE (%) /200	0-79	80-89	90-99	100-109	110-119	120-129	130-139	140-149	150-159	160-169	170-179	180-189	190-200
RANGE (%) /400	0-159	160-179	180-199	200-219	220-239	240-259	260-279	280-299	300-319	320-339	340-359	360-379	380-400
RANGE (%) /600	0-239	240-269	270-299	300-329	330-359	360-389	390-419	420-449	450-479	480-509	510-539	540-569	570-600
POINT FOR GPA	0	1	2	3	4	5	6	7	8	9	10	11	12

3.0 Standard Scores

- Junior School must increase raw score per term from 50 to 100.
- Preparatory Beginners 2 must increase raw score per term from 25 to 50.
- Preparatory Beginners 1 must increase raw score per term from 15 to 25.

Table 3: Grade Point Average Cut-off to next grade level

Grades	3	4	5	6	7	8	9	10	11	12
Yearly GPA Cut-off	4	4	4	4	5	5	6	6	7	7

4.0 GPA Cut-off for grades 3 – 6

The yearly cut-off for grades 3, 4, 5 & 6 is 4 because primary school is a basic education level. For grades 7 & 8 to score a GPA of 5 is equivalent to 60% over total yearly achievements. Grades 9's & 10's must score a GPA of 6 which is 65% to enable them to comfortably carry on to grade 11. Grades 11 and 12 students must score a GPA of 7 which is 70% and gives them a good placing for external examinations.

5.0 Grade Pass Mark Eligibility

Grade Point Average (GPA)

A Grade Point Average is a system of numbers that is a score to evaluate academic progress in the subject studied in a semester or year for the duration of the course. It is measured on a scale between 1-4, and

divided by the number of subjects taken. For example, achievements ranging from A-Distinction, B-Credit, C-Upper Pass and P-Pass is translated to numbers; A=4, B=3, C=2, D=1. The formula is; achievements divided by the number of subjects taken.

Grade Point Average is a good initiative to promote excellence in learning. It will give students the urge to show their ambitions, creativity, smartness, discipline and effort. Keeping up with GPA is one approach of encouraging students to keep focus and improve their academic ability.

The Grade Average Point is the standard for Grades 3 to Grade 12. Three compulsory subjects of English, Mathematics and Expressive Arts will be graded in the primary school. The Lower Secondary School Grades 7-10, will have 6 subjects, (see table 4 below). Upper Secondary School grades 11-12 will have 7 subjects for the Science, Humanities & Business Students. Yearly accumulative score out of x/400 will be used to determine and grade the student's GPA for continuation to the next level grade. The yearly score of x/400 is a fair assessment as the student has one year to show his or her level of ability and capability in the core subjects. The GPA will be inserted in the Semester 2 Student Report Cards.

Considering the use of the Yearly accumulative score of x/400, or midyear x/200, a student will not be accepted in term 2 or term 4 as new enrolment. New enrolments be accepted in term 1 or term 3 only, so that a student's GPA can be calculated according to the accumulative assessments.

Table 4: Subjects different schools will use to determine the GPA.

School	Grades	Subject for GPA score		
Primary School	3-6	English, Mathematics, Expressive Arts		
Lower Secondary School	7-8	English, Mathematics, Science, Social Science, Computer Studies, Expressive Arts		
Lower Secondary School	9-10	English, Mathematics, Science, Social Science, Computer Studies, Expressive Arts		
Upper Secondary School Streams	11-12	**Science**	**Humanities**	**Business Studies**
		Language & Literature / Advanced English, Advanced Mathematics, Physics, Chemistry, Biology, Information & Communication Technology, Expressive Arts	Language & Literature, General Mathematics, Geography, History, Economics, Information & Communication Technology, Expressive Arts	Language & Literature, Advanced Mathematics / General Mathematics, Business Studies, Economics, Accounting, Information & Communication Technology, Expressive Arts

6.0 KC Benchmarks

- Primary School Students in grades 3-6 should score C- and above in English, Mathematics and Expressive Arts to score a GPA of 4.
- Lower Secondary School Grades 7-8 students should score C and above in all 6 subjects studied to score a GPA of 5 and above.
- Lower Secondary School Grades 9-10 students should score C+ and above to score a GPA of 6 and above.

- Upper Secondary School Science students should score B- and above in all 7 subjects studied to score a GPA of 7.
- Upper Secondary School Humanities and Business studies students should score B- in all 7 subjects studied to score a GPA of 7.

7.0 Reference

Table 5: Kopkop College Current Assessment Grading (for Reference)

KC CURRENT GRADING	E	D	C	B	A
RANGE (%)	0-40	41-50	51-85	86-96	97-100
POINT FOR GPA	0	1	2	3	4

8.0 Grade Point Average Legend

Grading	Legend
A+	Exemplary Achievement
A	Excellent
A-	Competent
B+	Assertive
B	Very good
B-	Good
C+	Progressing
C	Satisfactory
C-	Developing
D+	Sound
D	Limited
D-	Minimal
E	Not eligible

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